



PURCHASE ORDER

PO Number: 303-1-0053

Requisition Number: 303-1-00088

Order Date: 9/2/2020

Ordered

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

Delivery Location

--Select--

Show numbers on all papers and packages

Referenced Source or Vendor

15300259304

AMERICAN INSTITUTE OF ARCHITECTS

PO BOX 64185

BALTIMORE, MD 21264-4185

Lauren Vienne

Phone: 800-242-3837, Fax: 202-626-7547

MemberRenewal@aia.org

****Attended Conference on 8/19/20 - AWAITING PAYMENT****

American Institute of Architects Conference for FD&C employees.

Description

Pricing per attached Invoice # 24146.

TFC Contact:

Leandra Contreras

512-463-0896

Leandra.Contreras@tfc.texas.gov

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
AIA Design Excellence Conference Registration - Full Conference - Member: Janie Gribble	1	Conference	\$199.00	8/19/2020	8/19/2020	\$199.00

NIGP Class: 963

NIGP Item: 37**Object Class:** 203**Reimbursement Type:** Not Reimbursable**Notes:** **Conference Fees paid with FY2020 Funds**AIA Design Excellence Conference Registration
- Full Conference - Member: Randy Wells

NIGP Class: 963	1	Conference	\$199.00	8/19/2020	8/19/2020	\$199.00
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NIGP Item: 37**Object Class:** 203**Reimbursement Type:** Not ReimbursableAIA Design Excellence Conference Registration
- Full Conference - Member: Craig Wingfield

NIGP Class: 963	1	Conference	\$199.00	8/19/2020	8/19/2020	\$199.00
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NIGP Item: 37**Object Class:** 203**Reimbursement Type:** Not ReimbursableAIA Design Excellence Conference Registration
- Full Conference - Member: Hossein "Jason"
Nezamabadi

NIGP Class: 963	1	Conference	\$199.00	8/19/2020	8/19/2020	\$199.00
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NIGP Item: 37**Object Class:** 203**Reimbursement Type:** Not ReimbursableAIA Design Excellence Conference Registration
- Full Conference - Member: Cheryl Taylor

NIGP Class: 963	1	Conference	\$199.00	8/19/2020	8/19/2020	\$199.00
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NIGP Item: 37**Object Class:** 203**Reimbursement Type:** Not ReimbursableAIA Design Excellence Conference Registration
- Full Conference - Non-Member: Mark Diaz

NIGP Class: 963	1	Conference	\$249.00	8/19/2020	8/19/2020	\$249.00
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NIGP Item: 37**Object Class:** 203**Reimbursement Type:** Not ReimbursableAIA Design Excellence Conference Registration
- Full Conference - Non-Member: Mauricio
Linares

NIGP Class: 963	1	Conference	\$249.00	8/19/2020	8/19/2020	\$249.00
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NIGP Item: 37**Object Class:** 203**Reimbursement Type:** Not Reimbursable

AIA Design Excellence Conference Registration - Full Conference - Student: Daniel Yen	1	Conference	\$99.00	8/19/2020	8/19/2020	\$99.00
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NIGP Class: 963

NIGP Item: 37
Object Class: 203
Reimbursement Type: Not Reimbursable

Grand Total \$1,592.00

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2021
Division	Facilities Design and Construction
Program	Facilities Design and Construction
Phone	512-463-0896
Org Code	0802 - Project Management
Type of Purchase/PCC Code	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
Work Order Number	N/A

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Goll, Heather - CTCD, 5124630209

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)